

Information applicable to all Drinagh Co-operative Ltd (Drinagh) Shareholders:

Drinagh is fully committed to keeping all personal data submitted by its shareholders, safe and secure during administrative processes. All necessary technical measures have been taken to ensure the safety and security of systems which hold this data. Transparency and openness in the use of personal data held by Drinagh is important. Drinagh aims to fully inform shareholders about the purposes for which data will be used and why, where it may be shared elsewhere and why and how long data may be held by Drinagh.

The current legislation for Data Protection in Ireland is Data Protection Act 2018.

The Data Controller for the collection and processing of all personal data in Drinagh is Drinagh Co-operative Ltd itself, as a legal entity. The Data Protection officer can be contacted as follows;

Data Protection Officer, Drinagh Co-op Ltd, Drinagh, Co. Cork.

Personal data processed by Drinagh will only be used for the specific purposes as outlined when the data is collected, or in later communications, and will only be used in accordance with the Data Protection legislation in force.

Rights of the shareholder in relation to personal data held by Drinagh;

When shareholders provide personal data to Drinagh, the shareholders have certain rights available in relation to that data. These rights are outlined below and can be exercised by contacting the Data Protection Officer, as outlined above, indicating which right(s) to exercise:

- Access to data
- Rectification of data
- Erasure of data
- Right to lodge a complaint with Supervisory Authority
- Restriction of processing
- Data portability
- Objection to processing
- Withdraw consent in relation to processing of personal data
- Relating to automated decision making, including profiling.

The following data is specific information in relation to the personal data processed for **Shareholders** of Drinagh.

Type of Data:

Names, Addresses, Telephone numbers, Share transaction history, Bank details, Grant of Probate, copies of wills, email addresses & solicitor correspondence.

Specific purpose:

In accordance with legislation, all trading, financial in nature, must be recorded in the books and records of Drinagh.

Collection of Data (Data Controller):

The data referred to above is collected from the shareholder and approved by Drinagh as to the assets held by the shareholder.

Retention Period:

The data collected for this purpose will be held by Drinagh only as long as there is a business need to do so in line with the purposes for which it was collected. After this time, it will be marked for destruction and will be destroyed in line with internal guidelines.

Information from/to a Third Party:

Below is a list of Third Party entities that Drinagh may provide relevant data to:

- Drinagh Auditors – It is a legal requirement for independent Audit verification of the Books & Records of the business.
- Other Shareholders – For election processes.
- Other external bodies – In certain circumstances, Drinagh may be required by law to disclose personal data to external bodies, such as Registrar of Friendly Societies. In these cases, Drinagh will only disclose the minimum amount of information required to satisfy legal obligation. However, once the information is disclosed, Drinagh will not be able to control how it is used by those bodies.

Changes to our Data Protection Notice

Drinagh may update this Data Protection Notice from time to time and will publish the updated version on the website, www.drinagh.com.